

# Thorpe Park Employment & Skills Steering Group Terms of Reference

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<b>Date:</b>	25 April 2014
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<p><b>Purpose:</b></p> <p>This document outlines the terms of reference for the Thorpe Park Employment &amp; Skills Steering Group and outlines membership of the group</p>
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<b>Thorpe Park Employment &amp; Skills Steering group</b>	
<b>Overall Objective</b>	To provide overall strategic direction and access to the employment and skills opportunities for local residents to be delivered through the Thorpe Park development and its end users.
<b>Specific Aims</b>	<ul style="list-style-type: none"> <li>§ To champion and promote the employment and skills opportunities that will be generated by the Thorpe Park development</li> <li>§ To support communication and engagement with local communities and local schools and learning providers to ensure that information on opportunities are widely disseminated</li> <li>§ To promote and maximise the opportunity for local residents to access employment and training opportunities</li> <li>§ To promote and maximise the opportunity for local businesses to access supply chain opportunities</li> <li>§ To work with local schools and training / learning providers to ensure that appropriate support and provision is made to enable local communities to access the opportunities that the development offers</li> <li>§ To receive reports and updates from Leeds City Council services, key stakeholders and the site developer, the Scarborough Development Group</li> </ul>
<b>Frequency</b>	§ The frequency of the meetings will be determined by the progress of the scheme. Initially the steering group will meet every 2 months

<b>Steering Group Membership</b>	
Councillor L Yeadon, Chair	Executive Member Leisure and Skills
Councillor J Cummins	Outer East Area Committee Lead, Employment, Skills and Welfare
Councillor R Grahame	Inner East Area Committee Lead, Employment, Skills and Welfare
Councillor G Hussain	Inner North East Area Committee Lead, Employment, Skills & Welfare
Sue Wynne:	Chief Officer, Employment & Skills, Leeds City Council
Tracey Greig:	Employment Brokerage Manager, Employment & Skills
Tony Stringwell:	Senior Project Manager, Parks & Countryside
Adam Brannen:	Programme Manager, Asset Management & Regeneration
Gary Milner:	Lead, Skills for Learning and Life. Learning, Skills & Universal Services
Sharon Hughes:	Area Improvement Manager
Martin Hackett:	Area Improvement Manager
Derek Whitehead:	Deputy Principal & Executive Director of Curriculum and Quality, Leeds College of Building
Simon Betts:	Job Centre Plus
Rob Wolfe:	Construction & Housing Yorkshire
Jane Pither:	Deputy Principal Corporate Services

*Other stakeholders to be co-opted as necessary*